



**IRATA International code of practice
for industrial rope access**

Part 3: Informative annexes

**Annex I: List of information to be recorded following
a detailed inspection of rope access equipment**

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Annex I (informative)

List of information to be recorded following a detailed inspection of rope access equipment

Introduction

Annex I gives advice and other information that could be relevant to users of rope access methods and is one of a number of informative annexes in Part 3 of this code of practice. This informative annex should be read in conjunction with other parts of this code of practice, should not be used in isolation and is not intended to be exhaustive. For further advice, readers should refer to relevant specialist publications.

I.1 General

It is recommended that a detailed inspection of rope access equipment is recorded. The detailed inspection and information recorded should take into account manufacturers' recommendations and the work environment. The documentation should be kept for at least two years, or longer if required by local legislation.

I.2 Information recommended to be recorded

The recorded information should include at least the following:

- a) the name and address of the employer for whom the detailed inspection was made;
- b) the address of the premises (or site) at which the detailed inspection was made;
- c) information sufficient to identify the equipment, e.g. a serial number, including, where known, the date of manufacture;
- d) the date of:
 - 1) first use;
 - 2) the last detailed inspection;
 - 3) the latest date for the next detailed inspection;
- e) as marked on the equipment and/or in the information supplied by the manufacturer, the maximum rated load (and minimum rated load where appropriate) or its safe working load or its working load limit or their equivalents, taking into account the configurations in which the equipment might be used, which should be acceptable by the manufacturer;

NOTE If equipment is to be used outside of the manufacturer's recommendations, the risks associated with doing so should be assessed and then discussed with the manufacturer or his authorized representative.

- f) if it is the first detailed inspection:
 - 1) that it is the first detailed inspection;
 - 2) that it functions correctly and is safe to use;
- g) if it is not the first detailed inspection:
 - 1) whether it is a detailed inspection:
 - (i) within an interval of 6 months;

- (ii) in accordance with time intervals specified in an inspection scheme drawn up by a competent person following manufacturer's guidelines;
 - (iii) after use in an arduous environment;
 - (iv) after an occurrence of exceptional circumstances liable to jeopardize the safety of the equipment;
- 2) that it functions correctly and is safe to use;
- h) in relation to every detailed inspection, with reference to the previous detailed inspection report(s):
- 1) identification of any part found to have a defect which is or could become a danger to persons;
 - 2) particulars of any repair, renewal or alteration required to remedy a defect found to be a danger to persons;
 - 3) in the case of a defect which is not yet but could become a danger to persons:
 - (i) instructions to rope access technicians and rope access supervisors to monitor the defect closely during the pre-use check;
 - (ii) details of any repair, renewal or alteration required to remedy it;
 - (iii) the latest date by which the next detailed inspection has to be carried out. (In the case of equipment that has a defect which is not yet but could become a danger, detailed inspections might be more frequent than normal.);
 - (iv) where the detailed examination included testing, details of any test;
 - (v) the date of the detailed inspection;
- i) the name, address and competency (e.g. having attended and passed a relevant manufacturer's training course) of the person making the report; that he/she is self-employed or, if employed, the name and address of the employer;
- j) the name and address of a person signing or authenticating the report on behalf of its author;
- k) the date of the report.